

OVERVIEW AND SCRUTINY WORK PROGRAMME
April 2013 to June 2013

(items added or changed since the previous meeting are highlighted in **BOLD**).

April 2013				
Date	Title	Description	Accountable Officer	Method of Handling
17/4/13	Budget Monitoring Report	To review the month end budget report and make recommendations as appropriate.	Kevin Kilburn	Report to Committee
17/4/13	Completed Audit Reports	To update the Committee on the Internal Audit reports completed since the previous meeting, and to consider those reports on services within the Committee's remit where concerns have been identified.	Sue Lewry-Jones	Report to Committee
17/4/13	Change & Efficiency Review: Shared Service Centre	To receive a further progress report on the Shared Services Centre.	Simon Pollock	Report to Committee
17/4/13	Appraisal Data	To provide a break-down of appraisal data on a directorate by directorate level in order to facilitate appropriate scrutiny by the relevant Select Committees.	Carmel Millar	Report to Committee

17/4/13	Business Continuity	<p>To receive a further progress report on Business Continuity in relation to the Public Health team, IMT and Property to include the following:</p> <ul style="list-style-type: none"> • Work underway to ensure the move of the Director for Public Health's team is incorporated into the SCC Business Continuity Management. • The maintenance of Business Continuity arrangements alongside the current changes in the estate and IMT portfolios. 	Ian Good	Report to Committee
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June 2013				
Date	Title	Description	Accountable Officer	Method of Handling
	Surrey-i	To receive a further update report on Surrey-i following recommendations made by Committee on 14 November 2012	Ben Unsworth	Report to Committee

To be scheduled/possible future items:

- *Meeting with the Chief Executive of Surrey Connects*
- *Quality Board*
- *Surrey First*